2025-2026
MVC Student Employment
Candidate Request Form

Student Employment Office:
Received:
Reviewed:
Return to Dept:

Requested Date: _____

Supervisor Name: _____

E-mail Address: _____

Department/Hiring Site: _____

Supervisors: Please provide the information in the Supervisor section. Select the position type and requested funding source for each student. E-mail the completed form to StudentEmployment@mvc.edu and the SEO will return with the eligibility status of each candidate.

A "Y" in the DISTRICT and FWS columns indicates the student is eligible for that program. An "N" indicates they are not eligible and should not be interviewed for that position. A status of "IP" indicates the student's financial aid file is Incomplete and their eligibility cannot be determined at this time.
*Students can only be hired at their Home College, non-MVC students are ineligible.

SUPERVISOR SECTION					STUDENT EMPLOYMENT OFFICE USE ONLY					
Student ID Number	Student Name Last, First	Position Type (I, II, etc.)	FWS (√)	DISTRICT (√)	CGPA	UNITS	TERM	*Home College	FWS Eligible? (Y/N/IP)	DISTRICT Eligible? (Y/N)
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